

e-Granthalaya
A Digital Agenda for Library Automation & Networking
Version 2.0

Guidelines for Implementation

1. Any customer who needs to automate his / her library can send a formal request (use a form enclosed) to NIC either through NIC Co-ordinator in his /her Department / Ministry / district/ State or direct to the following address:

Mr. P K Upadhyay
Scientist D & Officer In Charge,
Library & Information Services Division
NATIONAL INFORMATICS CENTRE
A-Block, CGO Complex, Lodhi Road,
New Delh-110 003

Ph.24360567
Email: niclib@nic.in

2. After getting formal request, the implementing agency i.e. NIC will verify the availability of required infrastructure i.e hardware, operating systems, database management software, connectivity, etc. and will produce a feasibility study for implementation of the software. For implementing this software following H/w and S/W are needed:

For Stand-alone Mode

Hardware: P-IV or above with backup drive (CD Writer)
OS: Windows 2000/2003 Server / Professional / XP
DBMS: MS SQL Server 2000/2005 (Personal/Standard Ed)

For Client/Server Mode

Hardware : Pentium IV or above with backup device
OS : For Server – Windows 2000/2003 Server
OS : For Client – Windows 2000 Professional/ XP
DBMS : MS SQL Server 2000/2005 (Standard Ed)
Connectivity : Internet / LAN

NOTE: MS SQL Server 2005 – Express edition with advance features may be used which is free at Microsoft web site

<http://msdn.microsoft.com/vstudio/express/sql/download/>

3. Before installation of the software, Customer may get DEMO of the software in NIC Library, CGO Complex, Lodhi Road, New Delhi or in nearby NIC center or

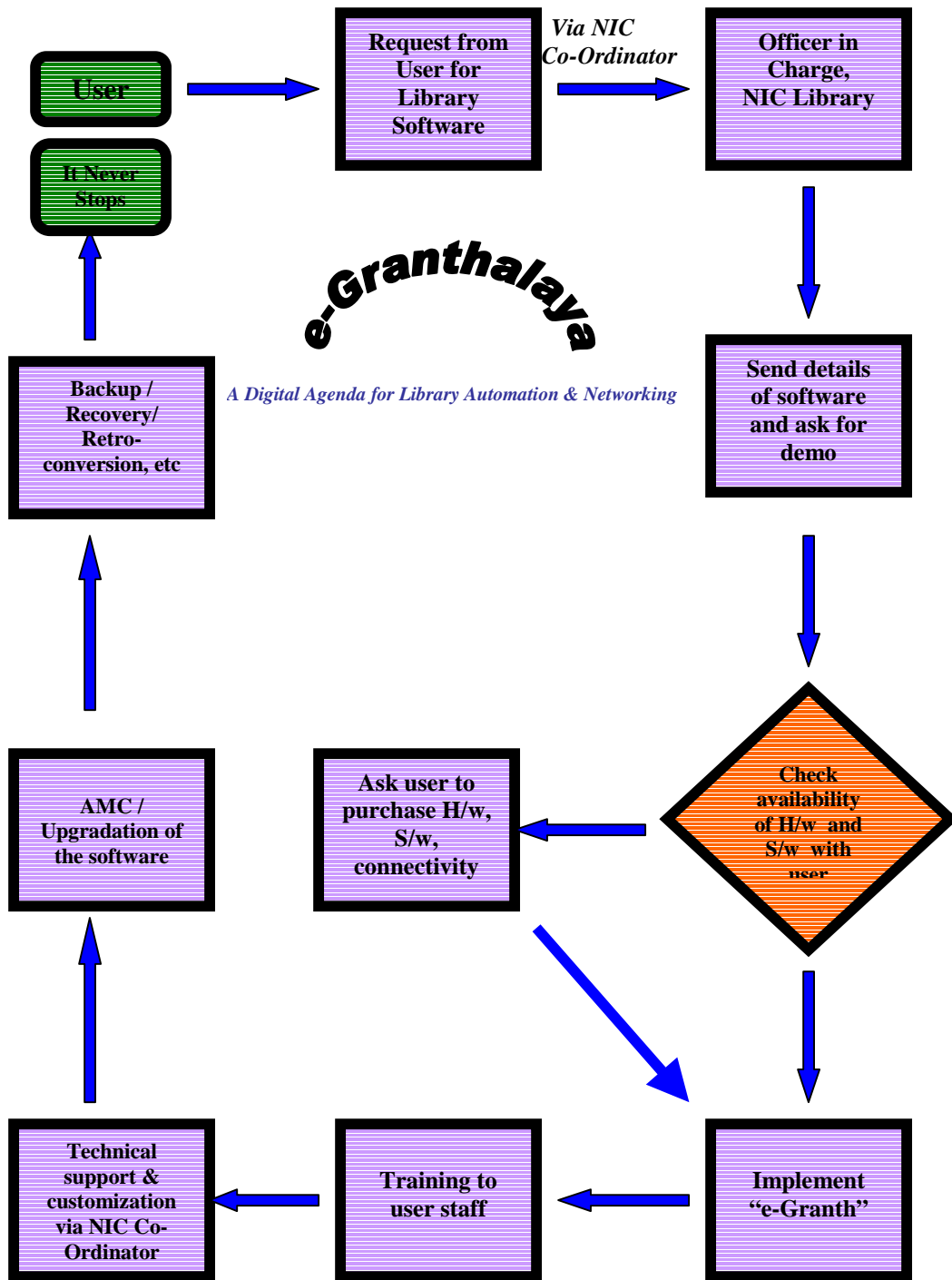
with any existing customer. If customer is satisfied with the current features of the software then he/she may send a formal request to the NIC to implement the software.

4. Before installation, the Customer is required to sign a “Customer Agreement” which will be sent by the implementing agency i.e NIC along with a covering letter signed by Head of Library / Librarian / Administrative Officer / Head of Institution, etc.
5. All hardware / software / connectivity requirements have to be fulfilled by the customer himself. NIC will provide “e-Granthalaya” software, training, support only to the customer.
6. The Software will be supplied on CD-ROM along with “Installation Guide”; “User Manual”, etc.
7. After installation of the software, training will be organized to the customer staff as per their requirement.
8. The “after – implementation – services, customization and customer supports will be provided by NIC.
9. The implementation of the software, training, support, upgradation, etc – all are given as the costing policy of software. The costing Policy is being enclosed with this document.
10. Initial training is provided at NIC HQs to start the job of data entry while exhaustive training will be given during the Workshop organized twice in a year at NIC HQs, New Delhi. Customers will be informed officially to attend the training.

e-Granthalaya

A Library Automation & Networking System

Flow-Chart for Implementation



e-Granthalaya
A Digital Agenda for Library Automation & Networking

Costing Policy

Library Automation for Public Libraries

1. “e-Granthalaya” will be supplied FREE of cost
2. Training, Customization and technical support are free

State/Central Government Libraries

1. This software will be supplied free
2. Training per day at user premises will be charged Rs.1000/=
3. Travel expenses have to be borne by the customer
4. Technical Support, customization Rs.5000/= per year

PSU (State/Central) Libraries

1. This software will be charged Rs.5000/=
2. Training per day Rs.1000/= at user place
3. Travel expenses will be borne by customer
4. Customization , technical support Rs.5000/=

School / College Libraries

1. The software will be supplied free
2. Training per day Rs.1000/=
3. Travel expenses will be borne by customer
4. Customization and technical support Rs.5000/=

e-Granthalaya
A Library Automation & Networking System
Ver. 2.0
Request Form

1. **Name of Person** :
2. **Designation** :
3. **Address** :

4. **Phone** :
5. **Email** :
6. **Number of Lib. Staff** :

7. **Name of Institution** :
8. **Name of Ministry** :
9. **Name of Department** :
10. **Location (Address)** :

11. **Name of Library** :
12. **Collection Status** :
 - a. **Books** :
 - b. **Bound Journals** :
 - c. **Reports** :
 - d. **Manual** :
 - e. **Standards** :
 - f. **Audio-visuals** :
 - g. **Current Journals** :

13. **Hardware / Software (available):**
 - a. **No. of Computers** :
 - b. **Configuration** :
 - c. **Internet Connectivity** :
 - d. **Operating Systems** :
 - e. **MS SQL Server** :
 - f. **LAN?** :

14. **Name of NIC Co-ordinator** :
- (IF any)**
15. **Whether already automated ?** :
 - a). **Name of Software:**
 - b). **Records entered** :

16. **Mode of Implementation** : **(Standalone PC / Client-Server)**